

MIKE BRAY, Chairman NEWTON B. JONES, Vice Chairman MARK E. GARRETT, Administrator

TO:	Newton Jones, IP	October 20, 2021	
	International Vice Presidents		
	All Business Managers		
	OSHA 500 Instructors		
FROM:	Mark E. Garrett, MOST Administrator		
RE:	OSHA 510/500 Training Class January 24-February 2, 2022	. 510/500 Training Class January 24-February 2, 2022—attachments	

MOST will be conducting an OSHA 510 Standards course Monday January 24, 2022-Friday January 28, 2022 and an OSHA 500 Train-the-Trainer course Saturday January 29, 2022-Wednesday February 2, 2021 at the Hilton Kansas City Airport Hotel 8801 NW 112 St. Kansas City, MO 64153. The phone number is 816-891-8900.

All **NEW** instructors **MUST** meet the following four (4) requirements: attendance at BOTH the OSHA 510 Standards course AND the OSHA 500 Train-the-Trainer course, have MOST 10 hr. CS&H training, and proof of five (5) years of construction safety and health experience. Please <u>fill</u> <u>out the attached prerequisite form</u> to Bridget Connors <u>bconnors@mostprograms.com</u>

The OSHA 500 Train-the-Trainer course <u>MUST BE TAKEN THROUGH MOST</u> and is <u>REQUIRED</u> to teach all MOST Safety classes. It is important for all instructors to stay up to date and to take this course through MOST. Current instructors who are updating must have MOST 10 hour CS&H training. Please <u>fill</u> <u>out the attached prerequisite form and return</u>, with a copy of your 500 card/certificate, to Bridget Connors <u>bconnors@mostprograms.com</u>

## Students will be working in groups developing presentations and presenting their work. *Personal computers with PowerPoint and a memory stick are encouraged.*

The OSHA 510 Standards course will be held from 8:00am to 5:00pm Monday-Thursday and 8:00am to 2:00pm on Friday. The OSHA 500 course will be held from 8:00am-5:00pm Saturday-Tuesday and 8:00am to 2:00pm Wednesday. Please make travel arrangements accordingly, arriving Sunday January 23<sup>rd</sup> and departing **the evening of** Wednesday February 3<sup>rd</sup>. Wednesday night stay is allowed due to flight schedules. Current or expired instructors must arrive Friday January 28<sup>th</sup> to attend the OSHA 500 course.

DUE TO BUDGET CONSTRAINTS, THE LOCAL LODGE or EMPLOYER WILL BE RESPONSIBLE FOR ALL TRAVEL COSTS, FOOD, and LODGING. The Hilton will provide breakfast coupons upon arrival and MOST will provide lunch daily during the scheduled course dates. You will be responsible to make your own travel and hotel arrangements. A <u>credit card will be needed upon check-in at the hotel</u>. *AFTER* contacting Bridget Connors for class space you must call the hotel at 816-891-8900 and reference MOST OSHA 510/500 or

https://www.hilton.com/en/book/reservation/deeplink/?ctyhocn=MCIAPHF&groupCode=MOS510&arrivaldate =2022-01-23&departuredate=2022-02-

03&cid=OM,WW,HILTONLINK,EN,DirectLink&fromId=HILTONLINKDIRECT

for room reservations no later than January 3, 2022 to get the contracted group rate of \$140.00.

Please contact Bridget Connors at 216-272-8650 or <u>bconnors@mostprograms.com</u> for *class space before making hotel reservations*. <u>Return the prerequisite form for every student</u> to <u>bconnors@mostprograms.com</u>

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